

Instructions for filling out the Louisiana Department of Transportation and Development Weights and Standards Section Violation Ticket Payment Form

Violation Ticket Payment Form Box Number	Title	Description
1	VT Ticket Number	Enter the Violation Ticket Number, located at the top and bottom of the Violation Ticket (see sample Violation Ticket on Page 3).
2	VT Date	Enter the issue date from the Violation Ticket. The issue date is located at the top of the Violation Ticket (see sample Violation Ticket on Page 3).
3	Fine Amt	Enter the Violation Fine Amount from the Violation Ticket. This amount is located at the bottom of the Violation Ticket (see sample Violation Ticket on Page 3).
4	Total	Enter the amount from the "Violation Ticket Fine Amount".
5	Making payment on behalf of	Indicate whom you are making the payment on behalf of, a Driver, an Owner or Doing Business As (DBA).
6	Name of Cardholder	Enter the name as it appears on the Credit Card being used.
7	Phone Number of Cardholder	Enter the telephone number of the Credit Card holder.
8	Card Number	Enter the Credit Card number as it appears on the Credit Card being used.
9	Expiration Date	Enter the Expiration Date of the Credit Card being used.
10	Filled Out By	Enter the name of the person filling out the Violation Ticket Payment form (please print full name).
11	Phone Number	Enter the phone number, including area code, of the person filling out the Violation Ticket Payment form.
12	Need a Sales Slip Faxed or Mailed to You ?	Indicate if you want to have verification of reception of payment faxed or mailed to you. Circle "Faxed" or "Mailed" to indicate method of verification.
13	Address	Enter the address or fax number of where you would like the verification of payment sent.

Sample Violation Ticket Payment Form

Louisiana Department of Transportation and Development Weights and Standards Section

P.O. Box 94042
Baton Rouge, LA 70804-9042
Fax: (225) 377-7177

Violation Ticket Payment Form

Payment by Credit Card

VT Ticket No 1	VT Date 2	Fine Amt 3	Total 4

Are you making payment on behalf of:

5 Driver _____
Owner _____
DBA _____

Name of Cardholder: **6**

Phone Number of Cardholder: **7**

Card Number: **8**

Expiration Date: **9**

Filled Out By: **10**

Phone No: **11**

Need a Sales Slip Faxed or Mailed to You? **12**

Address: **13**

Sample Violation Ticket

LA Department of Transportation and Development

Attn: Weights & Standards Office
P.O. Box 94042, Baton Rouge, LA. 70804-9042

Issued

2

Highway:

Parish:

VT#

1

Driver					
Last Name: , First Name: M.I. Suffix:					
Street Address:					
City: , State: ZIP: Phone:					
Operator License Number: Class: State of Issue: D.O.B.					
Owner					
Name:			Name:		
Street Address:			Street Address:		
City: , State: ZIP:			City: , State: ZIP:		
Phone:			Phone:		
Vehicle & Trailer Information					
Vehicle Year	Vehicle Make	Vehicle VIN Number	License Year	License State	License Number
			2003		
Is Not Apportioned		Registered Weight		Trailer State	Trailer License No
Permit Information					
Expired 48 Hour Permit No.		Valid 48 Hour Permit No.			
Expired Permit No.		Valid Permit No.			
Permitted Weight:		Control Number:			
Commodity Code:	Description				
R.S. No. Violation:	Description				
Type: Tire width on steering axle: No. Of Axles Sets:					
Maximum allowable legal / permitted weight - Interstate: 0 Non-Interstate: 0					
Remarks:					
3 Total Fine Is: \$0.00			Violation Number: 1		

Driver

Stacie Hooper

Officer

STACIE L HOOPER Signed 10/06/2003